

# Application for Overnight Trips

This form is to be used for ALL overnight trips by the Gulf States Conference elementary schools and junior academies. This form is to be submitted to the Superintendent of Education, who will then take it to the Conference Board of Education. (Please check the Education Code Book for overnight trip policy).

Name of Group: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Date of Trip: \_\_\_\_\_

Sponsor Names: \_\_\_\_\_  
\_\_\_\_\_

School Board Approval (date): \_\_\_\_\_ Housing Arrangements:

\_\_\_\_\_

Sabbath Observance Plans (If applicable): \_\_\_\_\_

Transportation: \_\_\_\_\_

Do you verify that each driver has insurance for the amount of \$250,000/500,000 Bodily injury liability, \$50,000 Property Damage Liability, \$100,000/300,000 Uninsured Motorist, \$5,000 Medical Payments? \_\_\_\_\_

Financing: \_\_\_\_\_

Arrangements for class coverage (i.e. substitute teacher): \_\_\_\_\_

\_\_\_\_\_

Goals and objectives for trip: \_\_\_\_\_

\_\_\_\_\_

- Attach a copy of the Parental Permission form you will utilize for this trip.
- Attach a separate page with detailed itinerary.
- We have reviewed and will be in compliance with Southern Union Education Code 1230 which discusses policy regarding off-campus trips.

\_\_\_\_\_ Sponsor's Signature

\_\_\_\_\_ Principal's Signature

_____ Approved	_____ (Date)	Conference Use Only	_____ Denied	_____ (Date)
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