

# Adventurer Club Inspection and Evaluation Form



Club \_\_\_\_\_

Director \_\_\_\_\_

Date: \_\_\_\_\_

Members: \_\_\_\_\_ Present: \_\_\_\_\_

Staff: \_\_\_\_\_ Present: \_\_\_\_\_

| Evaluation                     | 25% - 2 Points | 50% - 5 Points | 75% - 7 Points | 100% - 10 Points |
|--------------------------------|----------------|----------------|----------------|------------------|
| Formation and Ceremonies       |                |                |                |                  |
| Uniforms                       |                |                |                |                  |
| Personal Appearance            |                |                |                |                  |
| Courtesy and Discipline        |                |                |                |                  |
| Spiritual Programming          |                |                |                |                  |
| Honors and Class Work          |                |                |                |                  |
| Flags                          |                |                |                |                  |
| Adventurer Attendance Record   |                |                |                |                  |
| Parents/Volunteers Involvement |                |                |                |                  |
| Craft activities               |                |                |                |                  |

**Notes:**



## **GSC ADVENTURER CLUB INSPECTION AND EVALUATION**

Adventurer Club inspections are conducted by the Conference Youth Director and/or the Area Coordinator to help the local leaders make their clubs more effective. The inspectors are there to serve you. Perhaps secondarily it provides a time for the Coordinator or Youth Director, or both, to offer suggestions tailored specifically to your needs. Use the following instructions as a guideline for every weekly meeting.

### **A. SUGGESTIONS FOR THE DIRECTOR**

1. Recognize the inspection as an opportunity to be positive and to encourage the club with how well they are doing and how good they can become. Club inspections are part of "Adventurer Club Awards" requirements.
2. Send in a request for inspection to arrange a date for an inspection.
3. The formal inspection should be announced to the Adventurers, volunteers and parents at least two weeks in advance. Reminder note should be sent home the last meeting before inspection.
4. Have your own inspection a week or two before the inspectors come. Give written suggestions of members as needed. If the sleeve insignia are not in quite the right place, for example, mark on the sleeve the proper position and ask them to have it changed by inspection night.
5. When the inspectors arrive, introduce them and give them a few minutes to say a little about why they are there.
6. The Director should not plan special features, such as guest speakers, for the club inspection meeting. Duplicate as closely as possible a regularly scheduled club meeting.

### **B. EXPLANATION OF INSPECTION SHEET**

1. Ceremonies: Inspectors will look for attention and participation in ceremonies such as the pledge, law, and prayer.
2. Uniforms: Inspectors will look for the basic uniforms – full dress, Class A. Sashes and neckerchiefs are required for full points. Special attention is given to the insignia. They must be sewn on properly and in the specified position.
3. Personal appearance: Clean hands & face. Hair neatly groomed. Clean uniform.
4. Courtesy and discipline: Common courtesy – Do the Adventurers treat each other and their leaders courteously? Points may be taken off if Adventurers are talking and not paying attention during instructions.

Proper respect during the formal personal inspection; "sir" or "ma'am" when addressed. Adventurers follow directions and do what is expected of them.

5. Spiritual programming: Does the Club have a devotional, beginning and closing prayer, and gives evidence of spiritual activities in its weekly programming?
6. Honors and classwork: Are all the Adventurers actively and productively involved in Classwork? Do they take care of tools and equipment? Do they clean up after class and put away the tools and supplies?
7. Flags, banners and Awards, Chips and Stars displayed.
8. Records and files: The Club should show that a regular record is being taken and that a personal file is kept on each Adventurer.