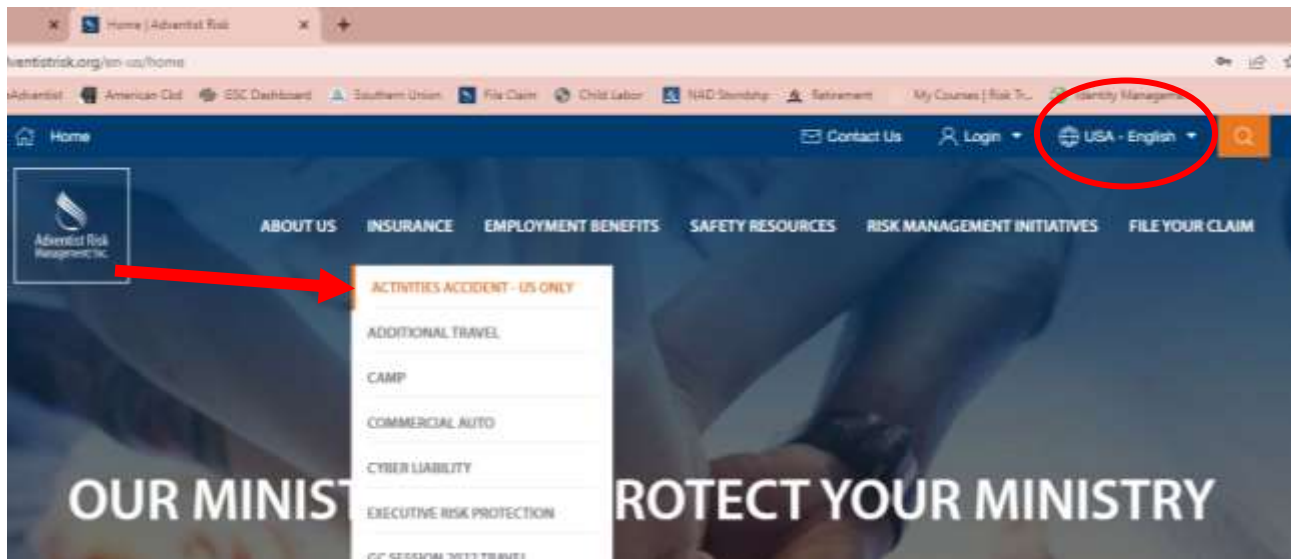
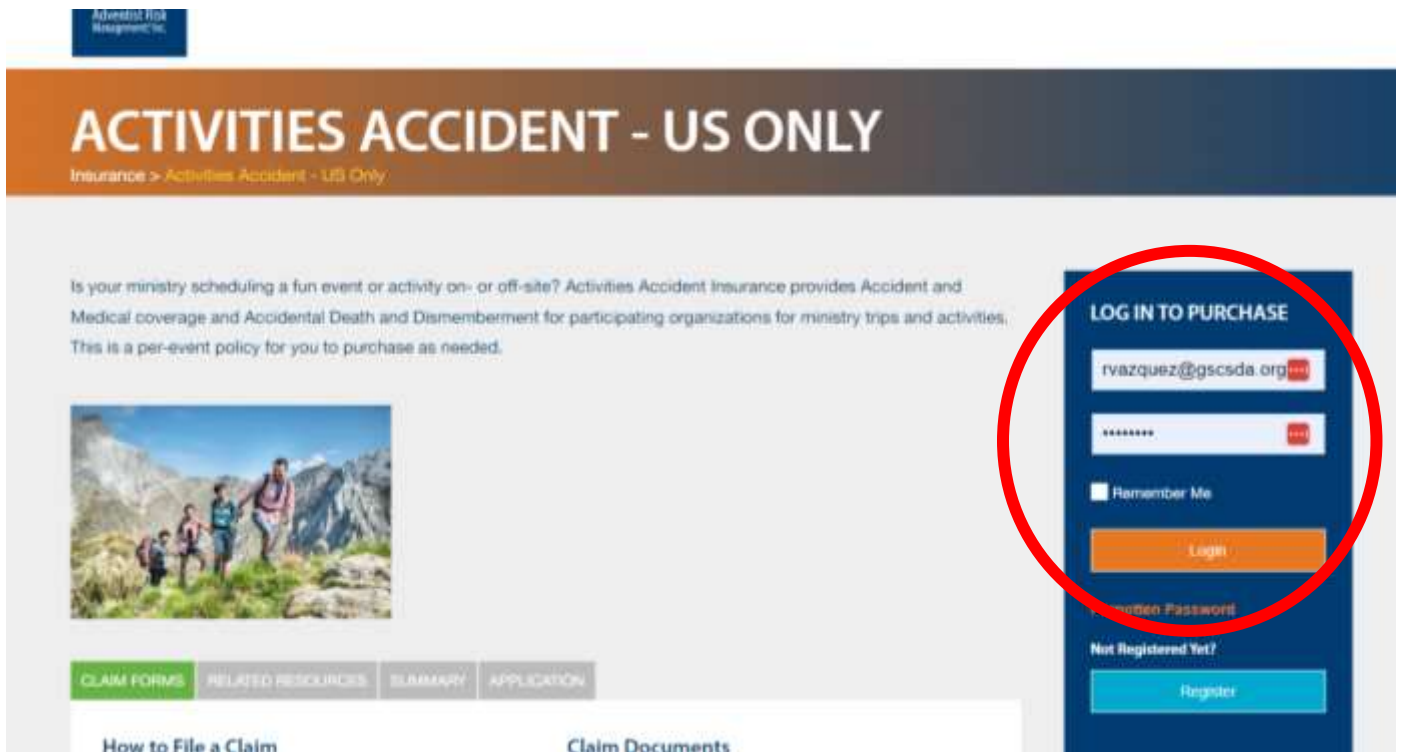


## Como comprar una póliza de seguro:

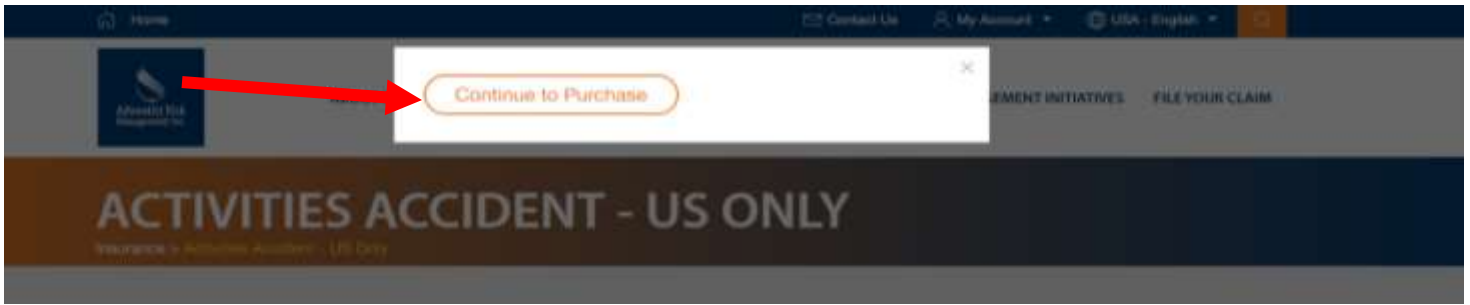
1. Vaya a la página [adventistrisk.org](http://adventistrisk.org)
2. Puede cambiar el idioma seleccionando el círculo rojo.
3. Bajo **SEGURO**, seleccione Accidentes de Actividades



4. Debe crear una cuenta para comprar una póliza. Si no la tiene puede seguir las instrucciones bajo el botón AZUL.



5. Al entrar a su cuenta, la siguiente página aparecerá. Presione “Continuar Comprando”.



6. Una nueva ventana abrirá con una aplicación digital, siga las siguientes aplicaciones bajo cada sección. Por favor proveer la información de contacto para una persona que estará presente en el evento. Use el botón “View List” para seleccionar su Iglesia. Si su Iglesia no aparece en la lista, seleccione NAD, Southern Union, Gulf States Conference. Una vez cada sección este complete presione **NEXT**.

Activities Accident (US Only)

1 Contact Information 2 Participants/Destination Travel Dates/Products 3 Totals & Authorization 4 Submit Payment » Confirmation Print Policy/ID Cards

**Contact Information**

[Entry Tips](#)

Division / Union / Conference Affiliation

OR

Southern Union Conference (NAD) > Gulf States Conference \*

Sponsoring Organization (Church, Institution, etc.)

Contact Name

Contact Surname

Address

E-Mail

Telephone Number

Description of Activity

Please select the type of trip this will be

7. Antes de continuar con la siguiente pagina, por favor tener una lista en el programa de Word o Excel con los nombres de TODOS los que asistirán. Incluye a los cocineros, chofer, niños de la directiva, etc... Esta lista será subida y añadida a la aplicación.

a) Seleccione **GROUP** b) Suba el Archivo c) Siga el ejemplo con su información específica a su club.

Participants  Group

- A Word, Excel, or PDF document containing a numbered list with each participant's name must be uploaded before a group can be added to cart.
- Applications containing multiple groups may have one document containing all participant names or may have names split over several documents.
- Once this application has been submitted or paid, it can be edited until the day before the travel begins or the end of this month, whichever occurs first.
- If the change to the application is only to change names on the document (not to change how many participants are traveling or dates of travel), the document may be changed up to the day prior to the trip.
- Documents can be changed by deleting the old document and uploading a new or revised document.

**Add Documents**

Attach Documents Related to Application

Choose File No file chosen

[Attach Document](#)

Documents Already Uploaded

[Pathfinder and Staff List.docx](#) ✖

**Add Group**

Add Group

Enter the name of the Group to be covered by this policy

Group Name	Member Count	Email	Begins	Ends	Email ID Card(s)	Email Certificate(s)
Sample Pathfinder C	35	eventleader@gn...	10/12/2022	10/16/2022	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

[Add More Groups](#)

Location of Event

City

State / Region / Province

Country

Policy Details - Miscellaneous Trips & Short Term Activities - [Click for Details](#)

Volunteer Labor

Yes  No Volunteer Labor ?

[Product Summary](#)

[Add To Cart](#) [Cancel](#)

Participants Already Added

Delete	Edit	Group Name	Member Count	Coverage	Policy Type	Amount
--------	------	------------	--------------	----------	-------------	--------

[NEXT](#)

[Previous](#)

[Save For Later](#)

[Delete](#)

8. Una vez entre toda su informacion, despues de la seccion de "Volunteer Labor" hay un boton que dice **Add to Cart**. Presionelo.

9. Esto calculara y dara la cantidad para pagar para la poliza. Presion **NEXT** para que hagan su pago.

**Activities Accident (US Only)**

1 Contact Information    **2 Participants/Destination Travel Dates/Products**    3 Totals & Authorization    4 Submit Payment    » Confirmation Print Policy/ID Cards

Participants     Group

- A Word, Excel, or PDF document containing a numbered list with each participant's name must be uploaded before a group can be added to cart.
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- If the change to the application is only to change names on the document (not to change how many participants are traveling or dates of travel), the document may be changed up to the day prior to the trip.
- Documents can be changed by deleting the old document and uploading a new or revised document.

[Add Documents](#)

[Add Group](#)

**Participants Already Added**

Delete	Edit	Group Name	Member Count	Coverage	Policy Type	Amount
<a href="#">Delete</a>	<a href="#">Edit</a>	Sample Pathfinder Club	35	10/12/2022 - 10/16/2022	MAP_AA	\$71.75

[NEXT](#)    [Previous](#)    [Save For Later](#)    [Delete](#)

## 10. Pagina de de Confirmacion de Pago

**Total (USD)**

Misc. Trips & Short Term Activities Amount	\$ 71.75
Sub Total	\$ 71.75
Total	\$ 71.75

**REFUND POLICY AND BUSINESS RULES**

**ACTIVITIES ACCIDENT (US Only)**

Activities Accident (US Only) are subject to a \$25.00 minimum premium Refund - Premium is fully refundable for cancellation of activity. Refunds are not permitted for participants who fail to attend the activity.

Questions about these products – contact Adventist Risk Management at [sitservice@adventistrisk.org](mailto:sitservice@adventistrisk.org)

**Signature:**

Type Name of Contact:

Title (Group Leader, Treasurer, etc.):

I hereby declare that I have read and reviewed the foregoing terms, conditions, disclaimers, fee schedules and premium rates and I understand and agree to them. If during the trip I find that coverage needs to be extended I must apply for an extension. Coverage terminates on the originally specified end date of my application. Initial to indicate that you understand this:

[Proceed To Payment](#)    [Previous](#)    [Save For Later](#)    [Delete](#)    [Print Application](#)

11. Preceda a completar su pago – siga las instrucciones en Payeezy. Por favor guardar e imprimir sus hojas de confirmacion y su certificado de seguro.

The screenshot shows a multi-step process for submitting payment. The steps are: 1. Contact Information, 2. Participants/Destination Travel Dates/Products, 3. Totals & Authorization, and 4. Submit Payment (highlighted with a blue callout box). To the right of step 4 are links for Confirmation, Print Policy/ID, and Cards. Below the steps is a blue bar for 'Total Amount Due' showing 'Total USD \$ 71.75'. A system update message states: 'System update: The payment processing provider has been changed from PayPal to Payeezy.' There is a 'Payeezy' logo and a 'Previous' button at the bottom left. A disclaimer is present, and an 'Entry Tips' link is at the top right.

Ya ha completado su proceso. Por favor proveer una copia de la poliza a alguien que NO estara en el evento en el caso de que un incidente proceda. Puede conseguir una copia de su aplicación en su Menu.

The screenshot shows the user interface for Adventist Risk Management, Inc. The header includes the company logo, the name 'Adventist Risk Management, Inc.', and user information: 'English rvazquez@gcsda.org Logout'. A 'Start Menu' button is circled in red. Below the header is a 'Quick Start Menu' with several icons: 'Begin a New Application' (orange), 'My Applications' (red, circled in red), 'Search Applications' (teal), 'My Profile' (blue), 'Instructions' (purple), 'Product Information' (green), 'Claim Forms' (cyan), and 'Contact Us' (yellow).